

## VENUE HIRE INFORMATION PACK



The Devon and Exeter Institution is a thriving independent library and educational charity in the heart of the City of Exeter.

#### OUR SPACES

We offer a wonderful combination of old and new and are able to meet the needs of a range of groups and individuals as a venue for a wide variety of events and activities. From our intact galleried Georgian libraries to our newly conserved and improved function rooms and open-air garden areas, the Institution provides unique spaces for conferences, seminars, workshops, meetings, talks, film and television locations and much more.





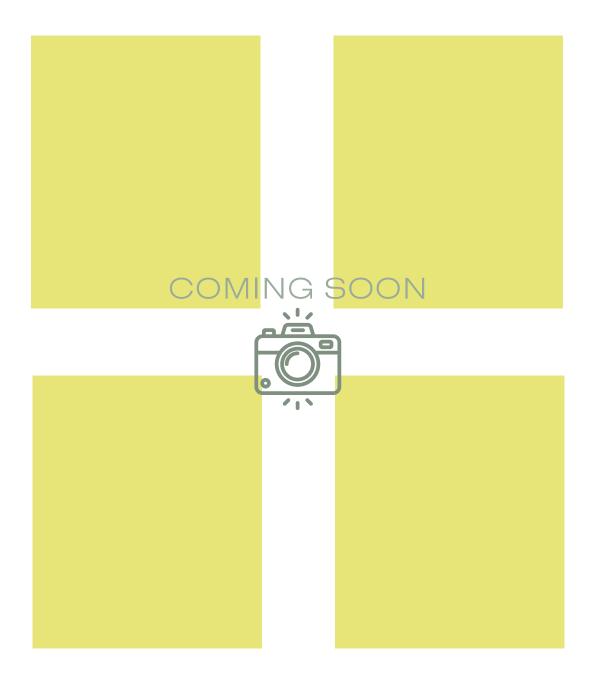
## THE BLUE ROOM

Our Blue Room, overlooking Exeter Cathedral, has been restored to its former Georgian glory as the entertaining space of the 9th Earl of Devon. This breathtaking southwest-facing room retains its original features and has a stunning view over Cathedral Green and is the perfect environment for larger board meetings, professional presentations and seminars, training days, team building events, workshops and larger scale conferences. This flexible space is also available for creative workshops, and movement workshops such as yoga, life drawing and acoustic performances.





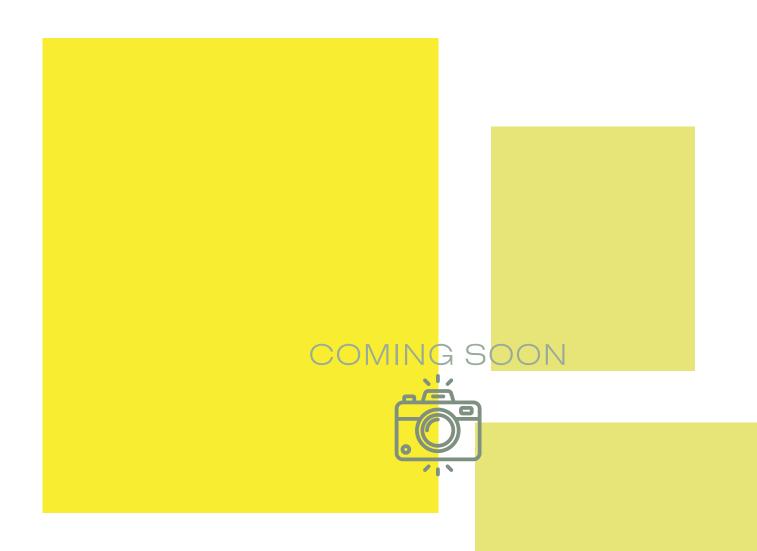




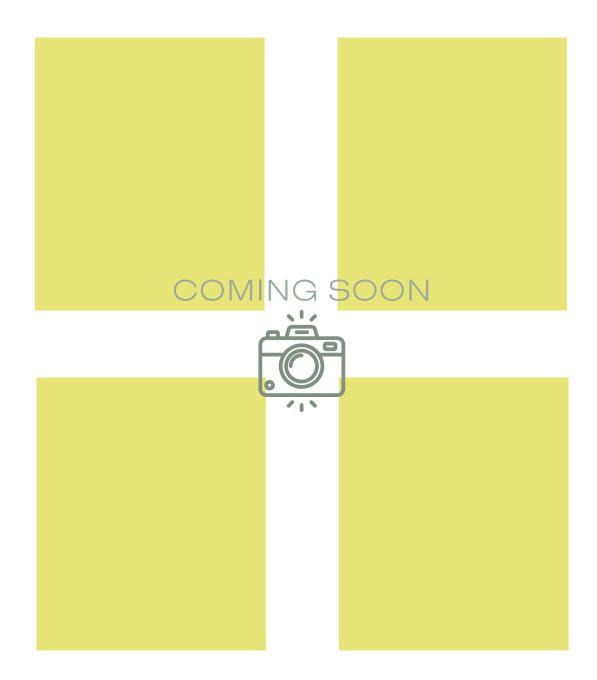
THE BLUE ROOM

### THE GREEN ROOM

Whether you're planning a community gathering, a small meeting or a creative workshop or a lecture, the Green Room is on the ground floor and suits boutique-sized events and has an inspiring view of the Exeter Cathedral.







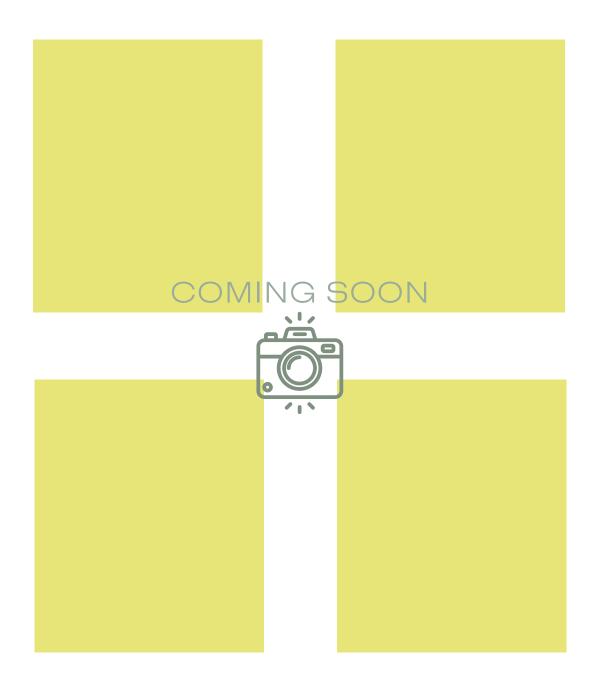
THE GREEN ROOM

#### THE PARLOUR

This ground floor room is the former parlour of the 9th Earl of Devon, William Courtenay, and still retains his Italian marble fireplace dating from 1805, as well as some Art Deco additions added by the proprietors of the Institution in the 1930s. This unique and tranquil room has a breathtaking view of Exeter Cathedral and is ideal for short term hotdesking space, intimate casual meetings, interviews, business networking, small seminar groups, tabletop games groups (DnD, role playing games) and more.







THE PARLOUR

#### HIRE OPTIONS

FUNCTION ROOMS	The Blue Room	The Green Room	The Parlour		
SIZE	57.6 sqm 16 x 3.6m	18.5 sqm 5 x 3.7m	12.1 sqm 3.1 x 4m		
CAPACITY	Up to 50 seated	Up to 12 seated	Up to 6 seated		
COST	£80 per hour £65 per hour £427.5 full Day		£60 per hour £400 full Day		
AVAILABILITY	Wednesdays,Thursdays to Fridays I 0am-5pm Saturdays I 0am-4pm *Evening hire and out of hour are available on request				
STYLE	Theatre -style; Seminar/U- shape, Boardroom square  (Adjacent kitchenette)	Theatre -style; Boardroom square	Carbert; Cafe style		

#### OUR LIBRARY



## BESPOKE TOUR & EXHIBITION

Our Outer Library is available for evening hire for special events, celebrations, ceremonies and awards and can also be offered as a location for filming and photo shoots. Various documentaries and BBC features including the BBC One TV series 'Who do you think you are?' have utilised our library for its authentic scholastic backdrop. A site visit to gain further details, and discuss your project or any potential proposed hire is both welcome and recommended to enable us to organise the best possible arrangement for you. To speak to our team about hiring the Library, please contact venue@devonandexeterinstitution.org





## FILMING & PHOTOGRAPHY

The Devon and Exeter Institution's imposing Grade II\* listed building and evocative library provides an atmospheric setting for film and photography from small-scale productions and fashion shoots to television dramas and feature films.



#### HIRE OPTIONS

	SIZE	CAPACITY	AVAILIABLILITY	COST
Outer Library	96 sqm 12x8 m	Up to 40 seated/50 standing	Evening hire	£200 per hour for filming







# ADD ON FEATURES & OUTDOOR SPACES

We have turned previously unused space into our new extension as a breakout area for Venue Hire, alongside our garden room, which will be used as indoor/outdoor space for reading, relaxing and events.



BOOK NOW BOOK NOW

#### BOOK NOW

You will need to fill out a booking form on our website and one of our team members will get in touch soon. If you have any questions, please email

venue@devonandexeterinstitution.org.

