



Registered Charity No. 1172445

The 7th Annual General Meeting of The Devon and Exeter Institution Charitable Incorporated Organisation (CIO) will be held on Thursday 19th October 2023 at 5:00 p.m. at the Institution (Being also the 34th Annual Meeting of the Devon and Exeter Charitable Association and 210th Annual Meeting of the Institution since its formation).

AGENDA

1. Apologies
2. Chair of the Board of Trustees (John Reeves): Introductory Remarks
3. Approval of the Minutes of the AGM held on 20th October 2022. A printed copy of these is available in the Outer Library of the Institution and is also posted on the DEI website.
4. Matters arising (John Reeves)
5. Hon. Treasurer (Richard Templeton): Report and presentation of the accounts for the year ended 30 June 2023.
 - 5.1 Resolution: That the Audit and Statement of Financial Activities for the year ended 30 June 2023 is received by members.
 - 5.2 Resolution: That the Devon and Exeter Institution appoint Griffin Chartered Accountants as Independent Examiners/ Auditors of the accounts for the 2023-24 financial year.
6. Hon. Secretary (Ruth O'Neale): Membership report and in memoriam
7. Annual Report from the Director (Emma Dunn)
8. Election of Trustees

This year we are seeking to elect, to fill 6 trustee vacancies with one trustee resigning mid-year and 2 coming to the end of their terms of office.

Of the 6, there are 2 existing trustees standing for re-election for a second term of 3 years:

Colin Higgins and Ruth O'Neale.

There are 4 nominees with appropriate skills and experience, 3 of whom were co-opted by the Board of Trustees in April 2023 (the first 3 named) and the 4 are standing to be elected as new trustees for a first term.

New trustees for election for a first 2-year term:

Jenny McCrackern and Sarah Mitchell.

New trustees for election for a first 3-year term:

Tom Staniford and Tim Manyon-White.

9. Any other business

Notes: Details of the Audit and Statement of Financial Activities for year ended 30 June 2023, the Annual Report and details of persons standing for election as trustee can be found on the Devon and Exeter Institution website.

Any full member of the Institution present at the meeting may vote provided that his or her membership is not in arrears.