



The 4th Annual General Meeting of The Devon and Exeter Institution Charitable Incorporated Organisation (CIO) will be held virtually by Zoom on Thursday 22 October 2020 at 2:30 p.m. (being also the 31st Annual Meeting of the Devon and Exeter Charitable Association and 207th Annual Meeting of the Institution since its formation).

AGENDA

1. Apologies
2. Chair of the Board of Trustees: Introductory Remarks
3. Approval of the Minutes of the AGM held on 24 October 2019. A printed copy of these is available in the DEI Office and is also posted on the DEI website.
4. Matters arising
5. Hon. Secretary: Annual Report and Review
6. Report of the Membership Secretary
7. Hon. Treasurer: Report and presentation of the accounts for year ended 30 June 2020
 - 7.1 *Resolution: That the Independent Examiner's Report and Statement of Financial Activities for the year ended 30 June 2020 are accepted*
 - 7.2 *Resolution: That the Devon and Exeter Institution appoint Griffin Chartered Accountants as Independent Examiners of the accounts for 2020-21 financial year*
8. Reports from the Director of Collections & Research and the Director of Programme and Projects
9. Election of Trustees
As there are five nominees standing for five vacant trustee posts there will not be a contested election. Names of the nominees are:

Derek Knight	<i>Standing for re-election to a second term of three years</i>
John Reeves	<i>Standing for re-election to a second term of three years</i>
Max Goodison	<i>Standing for election to a three-year term</i>
Ruth O'Neal	<i>Standing for election to a three-year term</i>
Imogen Dudley	<i>Standing for election to a one-year term</i>
10. Any other business
 - Notes:**
 - a) Details of the Independent Examiner's Report and Statement of Financial Activities for year ended 30 June 2020, the Annual Report of trustees and details of persons standing for election as trustee can be found on the Devon and Exeter Institution website.
 - b) Any full member of the Institution present at the zoom meeting may vote provided that his or her subscription is not in arrears. Associate members are not entitled to vote.