

The twenty eighth annual general meeting of the charity known as The Devon and Exeter Institution (being also the two hundred and fourth annual meeting of the Institution since its formation) and the first annual general meeting of The Devon and Exeter Institution Charitable Incorporated Organisation (CIO) will be held at the Exeter Guildhall on Thursday 26 October 2017 at 2:30 p.m.

The business will be:

THE DEVON AND EXETER INSTITUTION (UNINCORPORATED)

- 1 Chairman's Introductory Remarks
- 2 Minutes of the AGM held on 27th October 2016. (The minutes of this meeting can be seen on the website or in the DEI Office.)
- 3 Annual Report of the Trustees
- 4 Honorary Treasurer's Report:
 - (a) Presentation of the accounts
 - (b) Acceptance of the Financial Statements for the period ended 30th June 2017 (The Financial Statement can be seen on the website or in the DEI office.)

5 Librarian and Programme Manager's Report

6 Special resolution to adopt the draft Constitution:

Resolved, that with effect from the conclusion of the meeting, the draft Constitution produced to the meeting and, for the purposes of identification, initialled by the Chairman, be adopted as the Constitution of the Institution to the exclusion of the Institution's existing Constitution (being a Trust Deed dated 20th June 1989.)

7 Retirement of Officers and Trustees: All of the current Officers and Trustees will be retiring.

8 Adjournment of The Devon and Exeter Institution (unincorporated) AGM

THE DEVON AND EXETER INSTITUTION (CIO)

9 Election of the Board of Trustees

Nominations Forms and Model Declaration Statements for any member wishing to stand for election as a Trustee are available on the website and from the DEI office. Forms should reach the DEI office by the 11th October 2017

10 Resolutions

- (a) Resolution to appoint Haines Watts LLP as the DEI auditors
- (b) Resolution to amend the cost of DEI membership subscriptions as follows:

	Current	Proposed
Individual	90	93
Family	42	45
Temporary (3 months)	44	47
Junior	12	12
Joining fee	15	15

11 Adjournment of The Devon and Exeter Institution (CIO) AGM

JOHN MANLEY-TUCKER, Chairman
September 2017

Any member of the Institution present at the meeting may vote provided that his or her subscription is not in arrears.

THE NEED FOR A QUORUM IS ESSENTIAL, SO PLEASE ATTEND IF YOU CAN.

Afternoon tea will be available at the DEI following the AGM. There will be a £5 charge for this, and advance booking is essential. Please ring 01392 274727 to make your booking.